

MINUTES OF MEETING
NORTH CASS WATER RESOURCE DISTRICT
CASS COUNTY HIGHWAY DEPARTMENT
WEST FARGO, NORTH DAKOTA
JANUARY 9, 2012

The North Cass Water Resource District Board met on January 9, 2012, at 9:00 a.m. at the Cass County Highway Department, West Fargo, North Dakota.

Present were Michael R. Buringrud, Chairman; Robert Thompson, Manager; Wes Ecker, Manager; Carol Harbeke Lewis, Secretary-Treasurer; Diane Pochardt, Administrative Assistant; Sean M. Fredricks, Attorney for the Board; Chad Engels and Kurt Lysne, Engineers for the Board; and those listed on the attached roster.

Reorganization of the Board for 2012

It was moved by Manager Thompson and seconded by Manager Ecker to appoint the following individuals to serve in the designated capacities for the North Cass Water Resource District for calendar year 2012. Upon roll call vote, the motion carried unanimously.

Michael R. Buringrud	Chairman
Wesley Ecker	Vice Chairman
Carol Harbeke Lewis	Secretary-Treasurer
Wesley Ecker	Cass County Joint Water Resource District Board Alternate #1
Robert Thompson	Cass County Joint Water Resource District Board Alternate #2
Wesley Ecker	Red River Joint Water Resource Board Representative
Robert Thompson	Red River Joint Water Resource Board Alternate Representative

2012 meeting dates

The Board discussed its regular meeting dates for the year 2012. It was moved by Manager Thompson and seconded by Manager Ecker to adopt the following resolution. Upon roll call vote, the motion carried unanimously.

RESOLUTION

BE IT RESOLVED, that the North Cass Water Resource District does hereby set the first Wednesday of each month at 9:00 a.m. in the Cass County Highway Department building, 1201 Main Avenue West, West Fargo, North Dakota, as its regular meeting date, time and place for the year 2012.

BE IT FURTHER RESOLVED, that the Secretary be and she hereby is directed to forward a copy of said schedule of meetings to the Cass County Auditor and to post said schedule at the Water Resource District's principal office and the location of the scheduled meetings, all in accordance with the provisions of Section 44-04-20 as amended.

APPROVED:

Michael Buringrud
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer

Designate depositories of North Cass Water Resource District public funds

It was moved by Manager Ecker and seconded by Manager Thompson to designate the following as depositories of North Cass Water Resource District public funds:

Alerus Financial
State Bank & Trust
First State Bank of North Dakota (Casselton)

Upon roll call vote, the motion carried unanimously.

Pledges of Assets

It was moved by Manager Thompson and seconded by Manager Ecker to approve the following Pledges of Assets:

Alerus Financial (as per agreement of March 7, 1996)

Upon roll call vote, the motion carried unanimously.

Review of contracts for engineering and legal services

It was moved by Manager Thompson and seconded by Manager Ecker to approve the agreement with Ohnstad Twichell, P.C. for legal services and the agreement with Moore Engineering, Inc. for engineering services through 2012. Upon roll call vote, the motion carried unanimously.

Drain #41 extension / request for culvert installation from Section 12 in Arthur Township into Section 6 of Gunkel Township

Kurt Lysne reviewed the recommendations for crossings on Drain #41 using a 10-year standard with a drain extension in Section 6 of Gunkel Township. Mr. Lysne pointed out that the changes would help prevent water from running over the road between the SE 1/4 of Section 12 in Arthur Township and SW 1/4 of Section 7 in Gunkel Township. Culverts off of the legal drain system would need to be looked at by the road authority involved. The Water Resource District could make recommendations for sizing the pipe, but do not have authority over pipe off of the legal drain.

The Engineers Opinion of Probable Cost was reviewed. The project would cost an estimated \$6-7 per year over 15 to 20 years. Rand Nygard wants a dike constructed to keep water off of his property in Section 6 of Gunkel Township. Mr. Lysne said there would be a ten-year berm along the drain. Mr. Nygard questioned adding a 54" culvert at the west end of the drain and only adding a 48" culvert at the east end of the drain. Mr. Lysne explained that the square feet of opening was adequate to handle the water. The property owners were informed that they would need to submit a petition and deposit in order for the Board to proceed with the type of project they want to pursue. Sean Fredricks explained the process to do so, as well as the voting process. No further action will be taken on the matter until the Board receives a petition and deposit.

Minutes

It was moved by Manager Thompson and seconded by Manager Ecker to approve the minutes of the December 12, 2011, meeting. Upon roll call vote, the motion carried unanimously.

Bills

It was moved by Manager Ecker and seconded by Manager Thompson to approve payment of Checks #3626 through #3639 and the electronic funds transfer, as presented. Upon roll call vote, the following Managers voted in favor: Buringrud, Thompson and Ecker. The Chairman declared the motion passed.

Adjournment

There being no further business for the Board to consider, the meeting adjourned without objection.

APPROVED:

Michael R. Buringrud
Chairman

ATTEST:

Carol Harbeke Lewis
Secretary-Treasurer